



V.Réf.:  
N.Réf.:

Bujumbura, le 04 NOV 2021

## REGULATION GOVERNING THE TENDERS FOR BURUNDI COFFEE SALES

### TENDER N°5

The Burundi Coffee Development Office "ODECA" is launching an invitation for competition regarding the sale of green coffee produced during the crop year 2021-2022, and that is available for delivery. The coffee qualities on sale are the following:

#### Fully Washed Arabica

Grades	Quantity (Lot)	Quantity for each lot (Bags)	Total Quantity (Bags)	Quantity (KG)	delivery period
FW AA	1	320	320	19 200	Nov-Dec 2021-January 2022
FW15 +	1	320	320	19 200	Nov-Dec 2021-January 2022
FW15 +	1	320	320	19 200	Nov-Dec 2021-January 2022
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FW15 +	1	320	320	19 200	Nov-Dec 2021-January 2022
FW15 +	1	320	320	19 200	Nov-Dec 2021-January 2022
TOTAL	11	3 520	3 520	211 200	

This invitation to tender is governed by the following provisions:

1. The competition is opened to any person or Company from the international community of coffee buyers, who has a financial capacity, credible in coffee business and who didn't run a bankruptcy in his home country.

2. Bids must be submitted at 10 am local time by **Email only** and **not in envelopes**. Only the buyer is authorized to SIGN on the Bid Document and to send the Document by Email and **not his representative**. Full address must appear on the bid document: Company bidding, Name and Surname; Email, Phone number, Whatsapp etc. **Certificate of registration** (from his home country) is required.

**3. Date: November 10<sup>th</sup>, 2021**

4. The tenders regularly submitted are deemed to be firm until the lots are sold by auction; they cannot be revised or withdrawn before they are given to the Chairman of the Sales Committee.

5. The price, is a fixed price

6. The term of the payment contract is: Bank transfer (Swift), cash:

- on presentation of Export Documents validated by ODECA and Burundi Central Bank;

7. Period of payment: Payment must be done before shipment.

8. Buying and Shipment : If the buyer gives up purchasing the coffee or doesn't take his coffee within the agreed timeframe, ODECA may resell the coffee and the guarantee will not be returned.

9. The sale of coffee conditioned in new jute bags will be concluded Free on Truck (FOT) from the following warehouses: SIVCA dry mill Warehouse, CBC dry mill Warehouse.

10. Tenderers offering the same best price will be separated forthwith by overbidding the concerned quality (s).

11. The tenders will concern the total quantity offered for sale, that is, to one or several lots.

12. The ratified price must be expressed in figures and in letters.

13. The winning bidder will have an opportunity to taste samples of the lots before shipment.

14. Before confirming the sale (signing the sale contract), the winning bidder will have to pay 1000 US Dollars per lot as guarantee of the sale on the account number 3302/022.01 (BRB) within five working days. Beyond, the sale is cancelled.

15. No complaint about the quality will be eligible after the shipment of lots from Burundi, the sale being reputed "on samples".

16. The winning Bidder has no right to retract and must comply with the conditions of this offer.

17. Any disagreement must be reported within 48 hours, and it constitutes a dispute which will be settled in accordance with the provisions of international arbitration, but amicable resolution will first be undertaken. Any solution will refer to the rules of the tender.

18. The Office reserves the right to refuse any offer that is not satisfactory in comparison to world market prices.

19. Bidders or not, have the option of increasing the price within two days to comply with the satisfactory price set by ODECA. Lots of coffee that will not be purchased during the call for tenders will be scheduled for the next call for tenders.

20. If within 5 working days, the successful bidder does not sign the contract, ODECA may resell the won lots.

*Handwritten initials and symbols:* J P e

21. Documents to be provided by ODECA:

- Quality Certificate
- Phytosanitary Certificate
- ICO Certificate
- Any other required export document

22. Address [odecatender@gmail.com](mailto:odecatender@gmail.com) for bids

- **Email:** [burundicoffeesales@gmail.com](mailto:burundicoffeesales@gmail.com)
- Telephone: +25722229326 office
- : +25779982559 Mobile /WhatsApp
- Web Site: [www.odeca.gov.bi](http://www.odeca.gov.bi)

23. **Arbitration:** Amicable before legal procedures

## BURUNDI COFFEE DEVELOPMENT OFFICE

### ODECA

NDIKUMANA Jérémie

**Président de la Cellule  
de Commercialisation**

Ir MUKUNDWA Gilles

**Directeur Technique**

Hon Ir Emmanuel NIYUNGEKO

**GENERAL MANAGER**

